

Spoken English Live Class

DAY - 2

**For Basic & Advanced
English Learners**

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GREETINGS

MANNERS & ETIQUETTES

9. WHEN TO USE THANK YOU & THANKS

Both are expressions of appreciation and gratitude. But **Thanks** is informal expression whereas **Thank you** is formal one.

Thanks is usually used with family and friends whereas **Thank you** is more polite and used with all in formal way.

Avoid using **Thanks** with your senior in the office or anywhere.

VARIOUS WAYS TO SAY THANKS & THANK YOU

Thanks.

Thank you very much.

Thanks a lot.

Many-many thanks.

Thanks very much.

Thanks a million!

Thank you.

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9.1 THANKS & THANK YOU

We use thank you and thanks to say that we are grateful for something:-

Thank you for this nice present.

Thank you for the flowers.

Thanks for this.

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9.2 THANKS & THANK YOU

Say "Thank You" when you're receiving a compliment.

You are looking gorgeous.

Thank you!

Your dress looks beautiful.

Don't say:- Oh! This is not new or this is old. I bought it last year.

Say:- Thank you. I am glad you like it.

9.3 THANKS & THANK YOU

“Thank You” and “Thanks” are used to reply a polite question or comment.

A. How are you?

B. I am fine, thank you! And how about you?

A. Your video is worth watching.

B. Thank you, dear. You loved it.

9.4 THANKS & THANK YOU

“Thank You” & “Thanks” are used to a positive reply or response or when you receive something and “No thank you” & “No thanks” for negative reply or response or when you deny something.

Would you like to have a cup of tea?

Yes, Please. Thank you.

Would you like to have a cup of tea?

No, Thanks!

Note:- केवल Thank you or Thanks भी किसी चीज को स्वीकार करने के अर्थ में उपयोग किया जाता है।

9.5 THANKS & THANK YOU

“Thank you” & “Thanks” are used when somebody does your work or help you in any manner.

Here is your luggage!

Thank you!

I have done your work.

Thanks dear!

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9.6 THANKS & THANK YOU

Thank you for + ing + other words

Thanks for + ing + Other words

Thank you for allowing me enter the class room.

Thanks for coming here.

Thanks for subscribing to my channel.

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9.7 Reply of Thanks & Thank You

In formal reply to Thanks & Thank you, we generally say "Welcome or You are welcome."

Formal

My pleasure. / It's my pleasure.

Don't mention it.

Not at all.

I'm glad to have been of help.

Glad to help.

I'm glad I could help.

It was not a problem at all.

It was the least I could do.

Informal

No problem.

Sure.

Certainly.

10. You first OR After you

If you ever get a chance to say someone ' पहले आप! ' Don't say 'you first' always say 'After you!'

Suppose you are in the lift with your senior or someone stranger but older than you. As soon as the lift stops and the door opens you want the senior to go out first.

Don't Say:- You first!

Always Say:- After you!

11. I beg your pardon & Pardon please

“I beg your pardon” and “Pardon please” are used when someone speaks and you didn't listen.

***Don't Say:-** Please repeat! / Say again! / what did you say?*

***Always Say:-** I beg your pardon. (मैं आपसे क्षमा चाहता हूँ।) / Pardon please!*

12. How ARE you?

When you meet somebody you should ask 'How are you? In it's response one must say something.

A. How are you?

*B. I am fine. / I am well. / I am good. / I am doing well. - Thank you!
and how about you?*

A. I am also fine. / I am also good.

A. I am so-so. (Not good or well)

Thank You For Watching

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